



FOR IMMEDIATE RELEASE

July 25, 2016

Job Posting - Divine Child High School Assistant Principal

Position Description:

Divine Child High School is seeking applicants for a full-time assistant principal. In collaboration with the other assistant principal, this position fulfills the mission of the school by working with the Principal in the management of the school, faculty, staff, and students with an emphasis on curriculum and instruction and student discipline. This position reports to and is evaluated by the Principal.

Essential Functions and Responsibilities:

- Development and supervision of curricular programs
- Student discipline
- Supervision of faculty and staff
- Supervision of school related activities
- Communicate effectively with parents, students and greater community

Qualifications / Requirements:

- Committed to the principles of Catholic, faith-based education
- Masters Degree in the field of education (Leadership, Curriculum, Instruction, etc.)
- Valid Teaching Certificate
- 5 or more years of teaching experience
- Educational leadership experience
- Strong background in a rigorous, standards-based, college-ready curriculum
- Familiarization of AdvancED school accreditation standards
- Demonstrated ability to inspire, lead and work collaboratively with faculty and staff
- Strong leadership, problem-solving and interpersonal skills
- Excellent written and oral communication skills

Interested candidates should provide a cover letter, current resume, professional certificates, philosophy of Catholic educational leadership, and three letters of recommendation to:

Eric Haley: haley@divinechildhighschool.org

This posting closes **July 29, 2016.**

1001 North Silvery Lane • Dearborn, Michigan 48128

www.DivineChildHighSchool.org

Over a Half-Century of Catholic Education