

**MERCY HIGH SCHOOL  
SAN FRANCISCO, CALIFORNIA  
SEEKING NEW HEAD OF SCHOOL**

**Seeking:** The Search Committee seeks a dynamic and visionary Catholic educator, dedicated to the values of a Mercy Secondary Education for young women, as sponsored by the Sisters of Mercy.

Mercy High School, San Francisco has opened a search for its next administrator to serve in the position of Head of School. Mercy SF is seeking candidates who are dedicated to fostering a positive and collaborative school community and who are passionate in their commitment to Catholic education. Candidates should be excellent communicators who are skilled and confident in their decision-making abilities. The ideal candidate will have the ability to trust the leadership team to run the academic duties of the school while partnering with the Board of Directors to create and implement a long-term strategic plan with a strong emphasis on fundraising.

**About the Mercy Mission:**

The mission of a Mercy Education is rooted in Gospel values and prepares young women from diverse cultural and economic backgrounds with life skills to build a world community of mercy and justice. Integrated into an exemplary academic program are Christian values and reflective service opportunities for the students to further develop compassionate goals, leadership, communication skills, self-confidence, and creativity. Our next Head of School will lead all involved in the Mercy High School, SF Community in this mission of Mercy Education.

Our desired candidate is a collaborative, relational Catholic leader with the following qualifications:

- Commitment and passion for the values of Mercy Secondary Education of young women,
- Proven ability to inspire, manage, and lead a diverse group of stakeholders in the mission,
- Has completed five years of executive leadership, with demonstrated success in strategic planning and institutional advancement efforts,
- Holds an advanced degree in an area related to education (Administration, Educational Leadership, Education, etc.),
- Has knowledge of, experience in and commitment to the philosophy of Catholic education,
- Experience in major fundraising campaigns preferred.

Interested applicants should submit the following items to Search Committee Chair, Sr. Rosann Fraher, at [rfraher@mercywmw.org](mailto:rfraher@mercywmw.org):

- a cover letter, defining interest in and qualifications for the Head of School position at Mercy High School, San Francisco,
- a statement of educational philosophy which includes the applicant's thoughts about assuming the Head of School leadership and what the role of a Head of School is,
- a current resume or C.V.

Interviews will begin February 1, 2016.

**Type of Position:** Full time, year round, exempt, generous benefits package

**Suggested Start Date:** June/ July 2016

For more information about Mercy High School's history please visit [www.mercyhs.org](http://www.mercyhs.org)