



Nativity Preparatory School (www.nativityboston.org) is an accredited, tuition-free, Jesuit middle school serving boys of all faiths from low-income families residing in Boston. Staffed by experienced teachers and dedicated volunteers who work closely with families, the school prepares students for success in high school, college and beyond. Nativity's academically challenging and highly structured environment helps students grow in a love for learning and an abiding sense of responsibility to their community. In the Jesuit tradition, the school promotes the intellectual, spiritual, social, and physical growth that inspires boys from Boston to become men for others.

PRINCIPAL POSITION

The Principal at Nativity Preparatory School of Boston is expected to be the institution's educational leader, and, as such, will:

- Guide and sustain the creation of a vibrant educational climate that reflects the school's mission
- Recruit, interview, select and orient all instructional staff
- Facilitate the intellectual growth of all staff in curriculum, instruction and learning while fostering leadership ability and promoting the healthy morale of the staff as a working team
- Interpret and use research to guide educational planning

In the areas of curriculum and instruction, the Principal will:

- Provide leadership in curriculum development with special attention to the content and methods appropriate to the students' developmental levels, social/cultural and religious backgrounds
- Establish and supervise effective procedures for evaluating the general effectiveness of educational programs, faculty instruction, and individual student learning
- Oversee directors of athletics, other extracurricular activities and summer programs
- Understand and monitor governmental educational requirements
- Use current instructional technologies effectively

The Nativity Prep mission requires that the Principal promote the students' academic, moral, social, and athletic growth and support the development of their whole character by:

- Integrating Gospel values and Christian ethics into the educational policies and curriculum infused with the principles of Ignatian Pedagogy
- Facilitating the spiritual maturity of all students and the professional growth of staff with special attention to the tradition of Jesuit Spirituality.
- Fostering collaboration between the students neighborhoods and the school
- Recognizing, respecting, and encouraging the role of parents as educators by building positive relationships with students' families/parents/guardians

In cooperation with the President, the Principal is an organizational manager who:

- Assists in student recruitment, retention, and secondary school placement
- Deals with conflicts effectively
- Evaluates school personnel
- Promotes an orderly school environment
- Reports on student performance and educational issues to the Board of Trustees

Requirements:

- Significant prior teaching and leadership experience
- A demonstrated commitment to quality instruction, preferably while serving in a capacity of Assistant Principal or Principal
- A willingness and desire to teach, depending upon the needs of the school
- A person whose life and values reflect and support the spiritual dimension of the school's mission
- Familiarity with Jesuit education, the Nativity model in particular, or with another successful small school program
- A willingness to make a three-to-five year commitment

Interested candidates with a passion for Nativity Preparatory School's mission are invited to apply. A complete application will include the following:

- Resume
- Cover letter which includes a statement of why you are attracted to working at Nativity Prep and how you would support the Jesuit, catholic mission of the school.
- A statement about your educational and leadership philosophy, and how that would be put into practice at Nativity Prep.
- Reference list

Priority will be given to applications received by **January 31, 2018**. The start date for this position is July 1, 2018.

Please send your complete application to:

Brian P. Maher
President
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