

St. Nicholas Catholic School, located in Gig Harbor, WA, is seeking a principal for the 2020-2021 academic year. We are a Pre-school through 8th grade elementary school who united by the love of Christ, in partnership with parents and parish, teaches the fullness of the Catholic faith, fosters academic excellence, and nurtures a community of disciples. We provide our community with a superior education rooted in the Catholic faith. We hold our students to these high standards and take pride in the honorable, well-rounded citizens they become We raise our students to be:

Faith-filled Catholics
Responsible disciples
Enthusiastic lifelong learners
Engaged citizens

Our principal is the educational leader of our School and provides Christian leadership according to Archdiocesan and local school policies, rules and regulations while managing its day-to-day operations. Salary and benefits commensurate with education and experience are offered.

PRIMARY RESPONSIBILITIES

Collaborates with the pastor in implementing the mission of the Parish and of the School.

Ensures the development and implementation of an overall School learning environment which promotes Catholic faith formation/education, ethical decision-making, social justice and Christian leadership.

Ensures the development, implementation and evaluation of a comprehensive School curriculum program which complies with Archdiocesan and state standards of curriculum requirements.

Ensures the supervision and development of the School's certified and support staff.

Ensures that best practices strategies for learning standards are developed and maintained for the School's students.

Ensures the development and maintenance of effective communication systems between parents, teachers and school administrators.

Working with the School's bookkeeper and the Parish Administrator, oversees the development of an overall financial plan for the school and develops an annual budget.

Collaborates with the Office of Catholic Schools in administering the School.

Ensures the development of policy and process for positive discipline of the School's students.

Ensures the preparation and submission of all necessary reports to the state and Archdiocesan Office of Catholic Schools. Principal also adheres to all applicable state and Archdiocesan safety and health regulations.

Facilitate staff to ensure an equitable education so all students progress across the learning continuum.

Serve as the diversified learning resource to support School students of all gifts and abilities, and to facilitate a welcoming, collaborative, and inclusive community in which School students are supported to succeed. This includes working with staff, parents, students, and outside professionals in order to support students with learning differences and those with academic gaps and requirements.