

DIRECTOR OF SPIRITUALITY
Norfolk Catholic School
Job Description

Norfolk Catholic School is seeking a Director of Spirituality who is dynamic, driven, spiritual development professional, whose heart is on fire with the love of Jesus Christ, to build up spiritual leaders in our elementary and high school.

Description: the Director of Spirituality will build up spiritual leaders by:

1. Prayerfully discerning the needs of the school (respecting where we have come from, and moving forward with the institution)
2. Seeking opportunities for all to encounter and grow in their relationship with Christ.
3. Recognizing the gifts and talents in others and building them up.
4. Encouraging ownership in spiritual leadership amongst administration, staff, teachers, coaches and students.
5. Adhering to all Catholic teachings, and witnessing to the love of Christ by their life.

Expectations:

The Director of Spirituality will be expected to collaborate with administration, teachers and staff with the building up of spiritual leaders in the following areas:

- Administration and Spirituality Committee: Corroborate with administration and the Spirituality Committee to create and instill a culture of respect, high expectations and professionalism in all areas and to all students (PreS thru 12th) and all NC staff.
- Teachers, coaches and staff: Work and connect with teachers, coaches, and all staff to develop ways to deepen the spirituality of all activities/lessons in the classrooms, all sports and activities.
- Devise ways and assist teachers in forming their students into mature Disciples of Jesus Christ and his Church.

Students:

- Instruct three or four theology classes in the Jr/Sr High a day.
- Constantly searching for ways to lead, direct and motivate students to be the best versions of themselves through hard work and adherence to Catholic Christian teachings.
- Develop and guide a Student Spirituality Committee to model Christ to other students and hold a high standard of Christian stewardship on and off school grounds.
- Corroborate with the Director of Teen Ministries of Sacred Heart Parish in planning and organizing effective opportunities for all students to encounter and grow in their relationship with Christ.

Qualifications:

- Must Obtain a valid teaching certificate

- Must be driven for spiritual excellence
- Preference will be given to:
 - Candidates with a Theology degree
 - Candidates in pursuit of obtaining a Theology degree
 - Experience working with students and staff in a Catholic School/Parish.

Application Process:

We invite applicants to visit our website for additional information about our parish and our school. Interested applicants should apply electronically by emailing a letter of introduction specifically for this position outlining their spiritual vision, philosophy and leadership style, a resume (cv), academic transcripts, as well as names of personal and professional references, three or more recommendation letters (confidential) to Dr. Don Ridder, President of Norfolk Catholic School, at donridder@sacredheartgs.org.

Compensation is commensurate with experience. Start date is July 1, 2018.

Contact: Dr. Don Ridder / 402-371-2784 / donridder@sacredheartgs.org