

Director of Campus Ministry Job Description

Campus Ministry is the driving force of faith and spirituality for the ICA Cristo Rey Community. Our programs enliven and animate the Catholic and Dominican identity of our school for our students, faculty, staff, parents and families. The Campus Ministry program seeks to nurture and develop the spiritual lives of our students – supporting and enriching them to live lives filled with faith, hope and love in service to others. Through monthly Masses, daily prayer, retreats and other formational activities, we invite and encourage every student to seek God’s presence in all things and live authentic Christian lives. Our community reflects Jesus’ care and concern for all people and we live in solidarity with our school’s foundress, Mother Maria Pia Backes, and her mission for the young, the poor, and the vulnerable.

The Campus Ministry Programs at ICA Cristo Rey are inspired by Gospel and Dominican values and influenced by our students lived realities. Our programs are designed to integrate faith, culture and life – encouraging students to think critically and ethically about the world around them – so as to promote the Kingdom of God here on earth. The ultimate goal is the formation of women of prayer, women of study, women of community and women of service.

The Director of Campus Ministry reports directly to the Principal.

Minimum Qualifications:

- Practicing Catholic with a degree in theology, ministry, or a related field and/or demonstrated training expertise in ministry.
- Ability to plan and implement ministry activities that represent our school community’s languages and cultures
- Proven experience with young adults in the classroom, ministry, community service and/or student life
- Ability to communicate effectively both orally and in writing
- Ability to prioritize multiple projects and requests
- Excellent organizational and time management skills

Specific Responsibilities

- Coordinate school and family Masses
- Work together with the music director for liturgical preparation
- Collaborate with the religious studies department to implement school-wide to classroom spirituality and participation in campus ministry events
- Design and oversee a four-year student retreat program
- Design and oversee opportunities for students, faculty, and staff to interweave religious and spiritual practices, especially prayer, into the life of the school
- In collaboration with the President and the Principal, support adult formation at the school including assisting in the design and execution of retreats, liturgies and other

ministry initiatives that serve to help the faculty and staff deepen their spiritual and religious lives

- Design and oversee meaningful community service events that allow all students to deepen their experience of service to others, and better understand the connection between their service and faith
- Identify and nurture opportunities to increase student engagement in the school through leadership in campus ministry and community service
- Provide training and support for the Campus Ministry Leadership Team and the Campus Ministers
- Promote, support and participate in Dominican Preaching Conference, the MSJ Veritas Retreat, and other appropriate summer programs
- Conduct an annual evaluation of all Campus Ministry Programs
- Engage in on-going professional development activities in the area of high-school Campus Ministry
- Supervise all Campus Minister volunteers
- Perform other duties as assigned

In addition, the Director of Campus Ministry will teach two 9th Grade Religion classes. The 9th Grade course is titled, “Jesus and the Church”.

Application Process

Send resume, cover letter, references and answers to application questions to:
gfornero@icacademy.org

Application Questions:

- 1) As Director of Campus Ministry, how will you measure your success on student formation?
- 2) How can we, as a Catholic school, insure that all members of our school community feel included, valued, celebrated, and loved?